Registered No. M. 1175.

The Mysore Gazette

PUBLISHED BY AUTHORITY

Vol. 87] BANGALORE, THURSDAY, NOVEMBER 13, 1952 [No. 4

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PART I

IMPORTANT GOVERNMENT ORDERS

CHIEF SECRETARIAT

Issues instructions regarding verification of Dates of Birth.

OFFICIAL MEMORANDUM

O.M. No. E. 10612-50—R. & P.S. 21-51-6, DATED BANGALORE, THE 4TH NOVEMBER 1952.

The Director of Public Instruction has reported that several instances of persons having given a false date of birth in their applications for appointments addressed to the Public Service Commission have been noticed by him and that after appointments are made and discrepancy between the date given and that found in the authorisation records is noticed, the candidates request that latter date of birth be accepted.

He has therefore suggested that whenever there is such an occasion for change of their dates of birth, the G.O. No. E. 3558-60—Edn. 77-47-3, dated 15th November 1947, sanctioning a levy of Rs. 10 may be extended to the candidates who have given false date of birth in their applications sent to the Public Service Commission

so that they may feel that giving false dates of birth is an offence for which they are made to pay some penalty.

In G.O. No. E. 3558-60—Edn. 77-47-3, dated 15th November 1947, it has been ordered that a fee of Rs. 10 (Rupees ten only) may be levied in each case from persons who apply for the change of their date of birth. Since some doubts have arisen as to the procedure to be followed for the verification of dates of birth in respect of those (1) who are to be recruited hereafter and (2) who are already in service, the following general instructions are issued :—

(1) Procedure to be followed in respect of those who are to be recruited hereafter :—

Under Rule 20 of the Revised Rules of Recruitment issued in 1934, the appointing officer should duly verify all certificates (including evidence of age), etc., furnished by the candidate before he is actually appointed to a post. As required in para 27 (*d*) of annexure to M.C.A.C., Vol. I, one of the following evidences should be produced by the candidate as satisfactory proof of age :—

(*a*) an authenticated extract from the birth register, or
(*b*) baptismal certificate, or
(*c*) original copy of the horoscope, or
(*d*) an affidavit.

Before the candidate is appointed or taken to duty, the appointing officer should obtain the above evidence and see if the date as entered therein tallies with that mentioned in the application. If they do not tally and if it is found, on verification, that the candidate has deliberately and intentionally furnished false date of birth in the application with a view to reduce the age, the candidate should not be taken on to duty and such a candidate may be deemed as liable for being debarred from entry into Government service. According to note to para 27 (*c*) annexure to M.C.A.C., Vol. I, entrants into Government service should be warned that exact date of birth should be given at the time of entry into service and that any false statement detected afterwards will render them liable to summary dismissal.

If the candidate is taken to duty without obtaining before hand all the required evidence or without proper verification and if the discrepancy in age is noticed later on, the candidate should be dismissed from service and there shall be no question of retaining his services on a payment of the penalty prescribed in G.O. No. E. 3558-60—Edn. 66-47-3, dated 15th November 1947. The appointing officer concerned should also be held personally responsible for appointing the candidate in contravention of Rule 20 of the Revised Rules of Recruitment, 1934 and disciplinary action should be taken against such an officer.

It is also necessary to obtain from recruits a certified copy of extract of School Leaving Certificate regarding the date of birth (S.S.L.C. or M.S.), duly attested by a gazetted officer in addition to one of the evidences mentioned in para 27 (*d*) of annexure to M.C.A.C., Vol. I. This will not only enable the appointing officer to accept the correct date of birth after proper verification before the candidate is actually appointed but will also considerably minimise cases of age discrepancy. Hence, amendment to the said para 27 (*d*) will issue separately.

(2) Procedure to be followed in respect of those who are already in service :—

No penal fee as referred to in G.O. No. E. 3558-60—Edn. 77-47-3, dated 15th November 1952, need be levied in the case of those who are already in service. But they should be directed by the Unit Officers to verify from the concerned records their dates of birth and apply for correction, if necessary, within 30th June 1953. In such cases, no action need be taken against them for having originally given wrong dates of birth and after due verification, their correct dates of birth will be determined. In the case of those who do not apply for correction before 30th June 1953, if it is found out later on that they have originally given a false date of birth with a view to reduce their age, they should be dismissed from service.

N. PUTTARANGASWAMY,
Chief Secretary to Government.